

Town of Northborough
Wind Turbine Committee (WTC)



Wind Turbine Committee Meeting
Conference Room 1st floor, Northborough Free Library
34 Main Street
Northborough, MA 01532

Reference:NWC10:02MM

Meeting Minutes
January 20, 2009

Attendees

| <u>Members</u> | <u>Alternates</u> | <u>Advisor</u> |
|------------------------|-------------------|----------------|
| E. Cahill | J. Cragin | D. Burton |
| R. Giles (Co Chair) | | P. Johnson |
| J. McNamara (Co Chair) | | D. Maily |
| R. Jones | | R. Melville |

Town of Northborough Officials

N/A

Guests

N/A

7:00 PM Northborough Wind Turbine Committee (WTC) called to order

1. The meeting began with a welcome by the co-chairmen, introductions around the table, and acceptance of the January 6th meeting minutes.
2. R. Giles proceeded with the meeting agenda and the various working committees reported on progress and the working group chairs updated the action items list.
3. The Wind Turbine technical information binder will continue to be routed through the group. All reviewers agreed the tech data was helpful.

From January 6 Meeting

4. What fees are included in the \$85,000 grant e.g. required expenses for the National Grid application and interconnection study.

Previous December 2 Meeting Items:

5. It was suggested that a meeting with SED (Consultant preparing the Feasibility Study), once the grant is approved, be scheduled to review the work scope, schedule, and National Grid study requirements. The differences between the SED scope of work and the work outlined in the Northborough RFP remains a concern. F. Litchfield asked SED to provide details on what (if any) tasks will be omitted from the Northborough RFP scope. Team members were also asked to review the two documents – need to follow up later in January.

6. The Tougas Family MOU was received and included in the project file. A copy of the COA for the Met tower installation should be provided shortly.
7. R. Parker is working in the 501C submittal documentation to help establish a “Friends of the Wind Turbine” program.
8. There was a suggestion to use the Town cable channel to present information on sustainable energy e.g. wind turbines, the project goals & objectives, schedule etc.

Monthly Look Ahead (February 2010 thru May 2010) – Critical Action Items

1. Install the meteorological tower and initiate data collection
Responsibility – Co-Chairs/Town Engineer
2. Continue project financial analysis summarizing town electric bill data (schools) and the Tougas farm loads
Responsibility – Working Group #2
3. Consider development of a public out reach plan
Responsibility – Working Group #4
4. Investigate Federal, State and Town permit and licensing requirements
Prepare a Policies and Procedures Binder
Summarize questions for the SED meeting
Responsibility – Working Group #5

The meeting adjourned at approximately 8:30PM.

The next meeting is scheduled for February 3, 2010 at 7:00PM in the Northborough Library conference room.

R. Jones
WTC Member

Cc: Town Clerk Fran Bakstran (BOS)
Town Administrator Joe McNamara (Co- Chairman)
Town Engineer Bob Giles (Co- Chairman)